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Tuesday 19th May 2020

Letter to key worker parents of pupils in years 2-6 regarding the proposed wider reopening of schools from 1st June, dependant on the Government's 5 Key Tests being met

Dear Parent/Carer,

Firstly, many thanks to all of you who completed the survey regarding the wider reopening of schools for children in Reception, Year 1 and Year 6 from the 1st June, if the government's 5 key tests are met. Your responses were very helpful in helping us to develop a plan for the implementation of this government directive, if confirmation of the tests being met is apparent at that time. We are aiming to be as transparent as possible regarding the school's plans so that you, as parents and carers, can make an informed decision regarding the attendance of your child at school.

In developing our plan and risk assessment, we aim to adhere to guidance set out in the following government documentation:

- *Department for Education Planning Guidance for Schools*
- *Coronavirus (COVID-19): implementing protective measures in education and childcare settings*

This guidance states that:

"Unlike older children and adults, early years and primary age children cannot be expected to remain 2 metres apart from each other and staff."

It also recommends that:

'For primary schools, classes should normally be split in half, with no more than 15 pupils per small group and one teacher (and, if needed, a teaching assistant). Vulnerable children and children of critical workers in other year groups should also be split into small groups of no more than 15. Desks should be spaced as far apart as possible.'

In addition, schools:

'should prioritise groups of children as follows:...
• *primary schools - nursery (where applicable), reception and year 1*
Schools should not plan on the basis of a rota system, either daily or weekly.'

Celtic Cross Education

Company Number: 08269215

Registered Office: Unit 15, Victoria Trading Estate, Victoria Business Park, Roche, St. Austell, Cornwall PL26 8LX

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With the above guidance in mind, and in planning and risk assessing the possible number of pupils we may have attending, we are able to offer a limited number of places to children of key worker parents if no other child care is available.

Please note, due to the measures needing to be employed for children in Nursery, Reception and Year 1 children, we will only be offering provision between 8:30am and 3:30pm if we open to these extra year groups from 1st June. **No wraparound care will be offered.** In addition, provision will end 2 hours earlier on Fridays. This will allow teachers to plan lessons for the following week and allow support staff to clean and prepare resources for the following week.

I do now require you to confirm whether or not you are requesting a place for your child from 1st June if the government's 5 tests have been met. I will need to know this information by 12pm on Thursday, 21st May. Please complete the booking form on :

<https://forms.office.com/Pages/ResponsePage.aspx?id=dY85Aa4vAk6ZJoMu7AMgNq8l1R4AU89Ns8WlzQQ31ilUMVizVUUzUExRQIISVVE3RjBMUoowVjBVQI4u>

Children of key worker parents who are attending school will:

- Be dropped at school by only 1 parent or carer
- Arrive and be collected via the staff car park gate
- Enter and exit the school building via the Main Reception door.
- Be split into groups of no more than 15 children
- Operate as a 'bubble' in school with the other children and adults in their group only
- Only use one room inside the building during the day, including to eat their lunch
- Bring in a packed lunch – we are in discussions with our caterer to provide universal free school meal packed lunches. This is, as yet, unconfirmed. If you are having difficulty providing a packed lunch, please advise us as soon as possible.
- Only use the external classroom door to enter and exit the building
- Have staggered break and lunchtimes so they do not come into contact with other groups of children/adults
- Regularly wash their hands including on entering and exiting the classroom, before and after eating and after coughing or sneezing and at other regular points in the day
- Sit on their own at a desk which is positioned as far apart from other children and adults as possible - this will be the same desk each day. For Nursery and Reception this may not be appropriate.
- Have their own stationery (provided by school)
- Bring their own water bottle (named)
- Wear school uniform, which has been washed daily
- Only use outside spaces at specific times, when other groups are not using them
- Have access to limited equipment that is only used by children in the same group and cleaned after each use
- Be taken to an isolation room if they display symptoms of COVID-19 during the school day

Should the government decide that children can return to school from 1st June 2020, we will initially bring back the children on different days to establish clear processes in a controlled manner. Your child will be able to attend school every day after the date of their introductory return date, detailed below. **Please note there will be no wraparound care provided.** In addition, provision will end 2 hours earlier on Fridays. This will allow teachers to plan lessons for the following week and allow support staff to clean and prepare resources for the following week.

Initially, the children will return to school for the first time on different days.

Key worker and vulnerable children - Monday 1st June

Nursery - Tuesday 2nd June

Reception - Wednesday 3rd June

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Year 1 – Thursday, 4th June

Children will be split into groups and placed as follows:

Year group	Group 1	Group 2	Group 3	Group 4
Nursery children	Nursery Class	Reception Class (Rainbows)	N/A	N/A
Reception	Little Doves Classroom	Little Fish Classroom	Little Lambs Classroom	N/A
Year 1	Peacocks Classroom	Pelicans Classroom	Phoenix Classroom	N/A
Vulnerable and Key worker children (y2-6)	Hope	Faith	Angels	Hall

We will provide more information on the specific grouping information to your child later this week.

I hope that this letter, and the frequently asked questions that accompanies it, provides you with the information you require to make an informed decision regarding your child's attendance, which is not compulsory. Schools and parents are not being held to account for non-attendance and no penalties will apply for absence. If you have any further questions, please do not hesitate to email these to bbsupport@celticcross.education and I will endeavour to answer them.

I want to thank all the school staff for their commitment to the school at this challenging time. They have shown amazing resilience and commitment to the school during this period. They have continued to provide provision for vulnerable and key worker children since the school closed, including through the Easter and May half term period despite what they personally believe to be the right course of action for schools to take. I am extremely grateful for their support in allowing me to implement the government's guidance to schools.

I also want to thank parents for their unwavering support for the school; this has been very much appreciated. Personally, I take the safety of the children and staff in my care extremely seriously and this is why I have tried to make the school plan as clear and transparent as possible.

I thank you for your continued support.

Debbie Carmichael

Head of School

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